

HACSA MEMORANDUM

TO: HACSA Board of Commissioners

FROM: Don Williams, Housing Director

AGENDA ITEM: ORDER/In the Matter of Accepting a Bid and Awarding Contract
03-C-0007 for the Accessibility Remodel On Olympic Street

AGENDA DATE: April 2, 2003

I. MOTION -

IT IS MOVED THAT WHITEWATER CONSTRUCTION, INC. BE AWARDED CONTRACT #03-C-0007 FOR THE ACCESSIBILITY REMODEL ON OLYMPIC STREET AND THAT AN ORDER TO THIS EFFECT BE SIGNED; AND AN AGREEMENT BE EXECUTED IN ACCORDANCE WITH BID DOCUMENTS.

II. ISSUE

Board approval of a contract award for this remodel of one-half of an existing duplex for wheelchair accessibility is required.

III. DISCUSSION

A. Background:

Under the FY 2002 Comprehensive Grant Program, the Agency has been authorized to remodel and upgrade a 2-bedroom dwelling unit to create a "504" fully accessible housing unit in an existing duplex. Work includes reconfiguration and total renovation of the interior space to allow for wheelchair use; specialized cabinetry, lowered controls, kitchen appliances, accessible bathroom, etc. for use by disabled individuals.

B. Analysis

A formal bid package was issued by the Agency for the required work. Three bids were obtained; the lowest responsive base bid of \$67,000.00 was submitted by Whitewater Construction, Inc.

C. Alternatives/Options

In that the public bidding process was employed, the low bid has no irregularities and is responsive and responsible, the prices are considered competitive, and there are sufficient budget funds to cover the project, we recommend award of the contract to Whitewater Construction, Inc.

D. Recommendation

Approval of the proposed Motion.

E. Timing

Upon bid award, the contractor shall have ten days to provide the Agency with a signed contract. It is anticipated that all other necessary documents could be processed by the third week in April, 2003, and that work would commence soon after.

IV. IMPLEMENTATION/FOLLOW-UP

Same as in Item III.E

V. ATTACHMENTS

Bid Recap Sheet

IN THE BOARD OF COMMISSIONERS OF THE
HOUSING AUTHORITY AND COMMUNITY SERVICES AGENCY
OF LANE COUNTY, OREGON

ORDER NO.)In the Matter of Accepting a Bid and Awarding Contract
)#03-C-0007 for the Accessibility Remodel On Olympic
)Street

WHEREAS, at a duly publicized time and place on February 11, 2003, Chuck Oliver of the Housing Authority and Community Services Agency of Lane County, Oregon, opened bids on the following project: Contract #03-C-0007 for the Accessibility Remodel On Olympic Street.

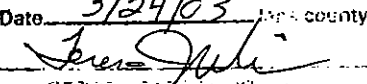
WHEREAS, funds are available to finance the project, and the Executive Director having so recommended, NOW, THEREFORE, IT IS HEREBY

ORDERED, WHITEWATER CONSTRUCTION, INC. be awarded the Contract #03-C-0007 for the Accessibility Remodel On Olympic Street and that the agreement be executed by the Executive Director in accordance with the bid documents. The contractor shall present a valid signed contract in the full amount of \$ 67,000.00 and shall satisfactorily complete all work within the specified contract time.

DATED this _____ day of _____, 2003

Chairperson
HACSA Board of Commissioners

In the Matter of Accepting a Bid and Awarding Contract #03-C-0007 for the Accessibility Remodel On Olympic Street

APPROVED AS TO FORM
Date 3/24/03 Lane county

OFFICE OF LEGAL COUNSEL

BID RECAP SHEET

AWARDING CONTRACT #03-C-0007, FOR ACCESSIBILITY REMODEL ON OLYMPIC STREET, SPRINGFIELD.

<u>Contractor</u>	<u>BID</u>
Whitewater Construction	\$ 67,000.00
David Construction	\$ 73,000.00
DGS Construction	\$ 77,786.00

This is a true and accurate account of the bid opening results for this project on February 11, 2003.



Chuck Oliver - Contract Administrator